



GATE AND AMENITIES ACCESS KEY FOB REQUEST FORM

PLEASE COMPLETE AND RETURN THIS FORM WITH ADDITIONAL DOCUMENTATION FOR RENTERS (LISTED BELOW) AND CHECK PAYABLE TO:
BELAFLOREA HOA
(Rev 2-16-2011)

OWNERS

CHECKS COPY OF ID AND APPLICATION CAN BE MAILED TO:

Borislow, Factor & Kaufmann, LLC
765 Skippack Pike, Suite 100
Blue Bell, PA 19422

RENTERS

Renters must go to the HOA office and present the following

1. Completed Application
2. Copy of Current Lease
3. Driver's License or other photo ID
4. Check

Please note (New Owners): Before we can issue access cards, the Association must have proof of ownership of property within the community. The Association may not receive closing information from the title companies for approximately 60 days (or longer) following closing. In order to expedite receipt of your access cards, we recommend you also fax or mail a copy of your closing statement along with this application.

LOST CARDS ARE IMMEDIATELY DE-ACTIVATED (Please contact the association ASAP)
Assessments must be current to obtain access to the Amenities

ID VERIFICATION IS REQUIRED. PLEASE ATTACH A COPY OF STATE ISSUED ID CARD OR DRIVERS LICENCE

NAME(s): _____

UNIT #: _____ MAIL FOB TO BILLING ADDRESS? (Y/N): _____

10 DIGIT PHONE NUMBER FOR GATE TO DIAL (VISITOR ACCESS): _____

NUMBER OF FOBS PURCHASED: _____ COST PER FOB: \$ _____ TOTAL RECEIVED: \$ _____

FOB DESPOIT IS **\$50 EACH**

REPLACEMENT COST FOR LOST, DAMAGED OR STOLEN FOBS IS \$50 EACH

SIGNATURE: _____ DATE: _____

(Attach copy of ID)

Below this line for office use

KEY FOB I.D. # _____